

**CONSTITUTION & BY-LAWS
MONTANA ASSOCIATION OF COUNTY ROAD SUPERVISORS
(AS AMENDED April 1, 2014)**

**ARTICLE I
TITLE**

The name of the Association shall be known as the "Montana Association of County Road Supervisors" and by the acronym "MACRS".

**ARTICLE II
PURPOSE**

To educate by affording a medium to facilitate the exchange of ideas among its members to the end that sound, progressive, and conscientious principles and practices shall be exercised in the construction and maintenance of Montana County Roads.

**ARTICLE III
MEMBERSHIP**

Membership shall consist of County Road Supervisors, County Road Superintendents, County Surveyors, County Commissioners, County Road Foreman, County Engineers and County Supervisors in a related field. All members of this association shall have the right to vote on all matters of association business, except that there shall be only one vote for each county in Montana. If a member is an office holder, he/she shall have the vote of the County.

**ARTICLE IV
POWER OF THE ASSOCIATION**

The Montana Association of County Road Supervisors shall have power to:

- a) Enact, amend, or repeal laws or rules of this Association.
- b) Elect, appoint, or employ offices to care for the business of the Association.
- c) Raise revenue and levy assessments.
- d) Disburse revenue.
- e) Hold annual meetings, special meetings, conferences and training.
- f) Amend, alter, or repeal all or part of this Constitution by a majority vote of all present at the annual general business meeting.

ARTICLE V
ANNUAL REGISTRATION

(A) Registration for annual meetings shall be payable on or before the date of the annual meeting, and the registration fee shall be set by the executive board. Payment of registration shall be a qualification of annual membership.

(B) Lifetime membership for retirees shall be registration-free.

(C) Dealers, Vendors, and Contractors shall be welcome to annual meetings and shall pay a fee set by the Executive Board.

ARTICLE VI
OFFICERS

SECTION I: The officers of this Association shall be President, Vice-President, 2nd Vice-President, Secretary-Treasurer, and the Immediate Past President.

The Executive Board shall consist of the President, Vice-President, 2nd Vice-President, Secretary-Treasurer, Immediate Past President, one County Commissioner, and one (1) member Representative from each of five (5) MACRS districts of the State that coincide, by number designation and boundaries, with the five Montana Department of Transportation Financial Districts

DISTRICT #1: Mineral, Sanders, Lake, Lincoln, Flathead, Missoula, Powell, Granite, Ravalli Counties

DISTRICT #2: Beaverhead, Madison, Gallatin, Park, Meagher, Broadwater, Jefferson, Silver Bow, Deer Lodge Counties

DISTRICT #3: Glacier, Toole, Liberty, Hill, Blaine, Chouteau, Cascade, Lewis & Clark, Teton, Pondera Counties

DISTRICT #4: Phillips, Valley, Daniels, Sheridan, Roosevelt, Richland, McCone, Garfield, Prairie, Dawson, Wibaux, Fallon, Custer, Rosebud, Powder River, Carter Counties

DISTRICT #5: Judith Basin, Fergus, Petroleum, Musselshell, Golden Valley, Wheatland, Sweet Grass, Stillwater, Yellowstone, Treasure, Big Horn, Carbon Counties

SECTION II: The President, Vice President, 2nd Vice-President, and Secretary Treasurer shall be elected at the annual general business meeting by ballot for a term of one (1) year, with the Vice-President moving up to the office of the President and the 2nd Vice-President moving up to the office of the Vice-President.

Candidates for the office of 2nd Vice-President shall be past Representatives or a member of an appointed committee representing the Association.

Representatives shall be elected by ballot at the annual general business meeting for a term of two (2) years. During odd years, Districts 1, 3, and 5 shall be elected; and on even years, Districts 2 and 4 shall be elected.

Retirement from office as a County official shall make any officer ineligible to hold office in this Association. Such retirement shall automatically result in a vacancy, which shall be filled by the Executive Board of the Association. No President, Vice-President or 2nd Vice-President may be elected to succeed himself/herself in the same office, except in a case where an officer has served only a portion of a term.

ARTICLE VII DUTIES OF OFFICERS

SECTION I: The President shall preside at all meetings, preserve order, enforce the Constitution and By-Laws of the Association and serve as ex-officio member of all committees. The incoming President shall appoint all committees and make all special appointments, unless otherwise provided.

SECTION II: The Vice-President shall assist the President and in the President's absence, inability to serve, or when so directed shall succeed to the authority of the President's office.

SECTION III: The 2nd Vice-President shall serve as Vice-President in the Vice-President's absence, inability to serve, or when so directed by the President or Vice-President, shall succeed to the authority of the Vice-President's office.

SECTION IV: The Secretary-Treasurer shall keep the minutes of all meetings and all other business and papers of the Association. He/She shall notify all eligible members of this Association at least fifteen (15) days in advance of any function in ARTICLE IV, Part "e", and of the annual meeting.

**ARTICLE VIII
MEETINGS**

SECTION I: The Montana Association of County Road Supervisors shall meet annually.

SECTION II: The Executive Board of the Association shall have the authority to call special meetings, as they deem necessary for the better interest of the Association.

**ARTICLE IX
VACANCIES**

SECTION I: In the event of a vacancy in the President's office, the Vice-President shall serve as President for the balance of the term.

SECTION II: In the event of a vacancy in the office of Vice-President, the 2nd Vice-President shall serve as Vice-President for the balance of the term.

SECTION III: In the event of a vacancy in the office of 2nd Vice-President, the Executive Board of the Association shall elect one of the Executive Board members to serve as 2nd Vice-President for the remainder of the term.

SECTION IV: In the event of vacancy in the office of Secretary-Treasurer, the Executive Board of the Association shall appoint a member of the Association to serve the remainder of the term.

SECTION V: In the event of vacancy in the Executive Board, the President shall appoint a replacement until the next annual election.

**ARTICLE X
COMMITTEES**

SECTION I: The President may appoint from the active Members of the Association the following committees:

- (1) A Conference and Program Committee to be chaired by the Vice-President, who shall have charge of all arrangements for the holding of conferences and arranging their programs.
- (2) A Resolutions Committee.
- (3) A Nominating Committee consisting of no less than three (3) and no more than five (5) non-retired, immediate Past Presidents.
- (4) Special committees as shall be deemed necessary or advisable.
- (5) A Constitution and By-Laws Committee that shall make recommendations to the membership on constitutional and by-law changes.
- (6) A Training and Education Committee.
- (7) An Audit Committee

SECTION II: The President shall be an ex-officio member of each committee.

ARTICLE XI
RULES OF ORDER

ROBERTS MANUAL OF PARLIAMENTARY RULES shall guide the Association in all questions not expressed in this Constitution and By-Laws.

ARTICLE XII
RATIFICATION

This Constitution shall be in full force from and after the date of its ratification and adoption by the Montana Association of County Road Supervisors in convention assembled and shall not be repealed, altered, or amended except as provided in ARTICLE IV, Part "f".